

NOTICE OF MEETING

Meeting	Executive Member for Culture, Recreation and Countryside Decision Day
Date and Time	Thursday, 7th December, 2017 at 10.00 am
Place	Wellington Room, EII Court, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

- 1. GRANT FUNDING FOR CULTURE AND COMMUNITY ORGANISATIONS IN HAMPSHIRE 2018/19** (Pages 3 - 26)

To consider a report of the Director of Culture, Communities and Business Services outlining grant applications from cultural and community organisations for 2018/19.
- 2. COMMUNITY BUILDINGS CAPITAL FUND 2017-18** (Pages 27 - 34)

To consider a report of the Director of Culture, Communities and Business Services outlining grant applications to the Community Buildings Capital Fund for 2018/19.
- 3. FUTURE MANAGEMENT OF COUNTRYSIDE ESTATE** (Pages 35 - 44)

To consider a report of the Director of Culture, Communities and Business Services detailing the future management proposals for the Countryside Estate.
- 4. BASINGSTOKE CANAL - FUTURE DIRECTION** (Pages 45 - 54)

To consider a report of the Director of Culture, Communities and Business Services setting out the options for the future management of the Basingstoke Canal.

5. PAY AND PLAY PROPOSAL AT CALSHOT ACTIVITY CENTRE
(Pages 55 - 68)

To consider a report of the Director of Culture, Communities and Business Services with proposals for a play facility at Calshot Activities Centre.

6. MEMBERSHIP OF THE HAMPSHIRE COUNTRYSIDE ACCESS FORUM (Pages 69 - 80)

To consider a report of the Director of Culture, Communities and Business Services seeking approval to the membership arrangements for the Hampshire Countryside Access Forum.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	7 December 2017
Title:	Grant Funding for Culture and Community Organisations in Hampshire 2018/19
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1. The purpose of this paper is to set out the detail of the applications that have been submitted by cultural, recreation and community organisations across Hampshire for major grants in 2018/19.
- 1.2. The report notes funding to the Lymington Museums Trust (trading as St Barbe Museum and Art Gallery) of £27,464 via the Hampshire Cultural Trust towards staff salaries.
- 1.3. The report also sets out the financial arrangements for Energise Me's fourth year of funding since leaving the County Council in 2016/17.

2. Contextual information

2.1. Culture, Communities and Business Services offers two funding streams that offer revenue grant support to strategic cultural, recreational and community based organisations based in Hampshire. These are:

1) Culture and Recreation Investment Fund

This provides investment in the major strategic cultural and recreational organisations in Hampshire. Decisions are only made once a year for applications to this grant stream.

2) Community Investment Fund

This provides support for not-for-profit community based organisations with local governance arrangements in Hampshire. Decisions are also only made once a year for applications to this grant stream.

2.2. Full details of these two grants streams are set out in Appendices 1a and 1b.

3. Grants for 2018/19

- 3.1 Applications have been received from 21 organisations for grants from the Culture and Recreation Investment Fund and the Community Investment Fund. Details of eligible applications are summarised in Appendices 2a and 2b.
- 3.2 Lymington Museums Trust (trading as St Barbe Museum and Art Gallery) will also receive funding of £27,464 via the Hampshire Cultural Trust towards staff salaries.

4. Budget position

4.1. Summary of grants recommended for approval 2018/19

	£
Culture and Recreation Investment Fund	415,956
Community Investment Fund	<u>59,805</u>
Total	<u>£475,761</u>

- 4.2. The total budget for the 2018/19 grants is £977,000. If all the applications in this report are approved, there will be £501,239 remaining for deferred applications and smaller grant schemes. It is recommended that the allocation of remaining funds against smaller grant schemes is reviewed once decisions have been made on the deferred applications in this report. These are indicative figures subject to the County Council approving the overall budget in February 2018.

5. Energise Me (formerly SHIOW - Sport Hampshire and the Isle of Wight)

- 5.1. At his Decision Day on 16 July 2015, the Executive Member for Culture, Recreation and Countryside agreed that the County Council's Sports team, known as SHIOW, would form as a Community Interest Company and move out of the Council in April 2016. A three year funding package was agreed which was;
- £190,000 for 2016/17
 - £150,000 for 2017/18
 - £100,000 for 2018/19
- 5.2. It was also agreed that the funding for 2019/20 would be agreed before the end of the second year of operation.
- 5.3. Energise Me have successfully managed the transition from the County Council to an independent organisation. Most of Energise Me's funding comes from Sport England (over £1million in 2016/17) and the organisation is managing the reduction in funding from local authorities, including the County Council.
- 5.4. In return for funding from the County Council Energise Me:
- Manages the Hampshire Talented Athlete Scheme (around 200 young athletes are supported every year) and updates the County Council on their progress at the Olympics, Commonwealth Games etc.

- Advises the County Council on grant applications from sports organisations (around 10 a year)
- Works with the University of Winchester and the County Council to develop the concept of a Hampshire Institute of Sport, working with athletes who have benefitted from the Hampshire Talented Athlete Scheme.

5.5. In view of the on going work to develop the Hampshire Institute of Sport and the clear pathway with the Talented Athlete Scheme, it is recommended that the grant to Energise Me for 2019/20 remains at £100,000 for a further year.

6. Other considerations

6.1. Organisations that received funding in 2017/18 were written to in July 2017 and advised of the financial pressure on the Council's budget for the next two years. They were told that the County Council would expect to see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction on current funding in the value of any 2019/20 application. Unfortunately some organisations seemed to have ignored the letter and it is recommended that decisions on their individual grants for 2018/19 are deferred until they provide revised proposals which take account of the need to reduce grant funding.

6.2. Calculating the value of awards for eligible Community Investment Fund applications is supported by a funding formula which takes into consideration Indices of Multiple Deprivation ranking for the community served, numbers of volunteers supported and numbers of services provided by the organisation. The applications received in this round were from organisations serving communities within the 30% most deprived in the county, delivering valuable early intervention services to vulnerable communities, usually with very limited reserves. In light of this, it is recommended significant reductions are not applied to these awards.

6.3. Legal Implications: The Council has wide powers under section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

7. Recommendation(s)

7.1. That the Executive Member for Culture, Recreation and Countryside:

- i. Approves grants from the Culture and Recreation Investment Fund totalling £415,956, as set out in Appendix 2a.
- ii. Approves grants from the Community Investment Fund totalling £59,805, as set out in Appendix 2b.
- iii. Approves a grant of £100,000 to Energise Me for 2019/20.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
New Governance Arrangements for the Sport Hampshire and Isle of Wight Team	16 July 2015
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	11 July 2016
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1. Not applicable.

Criteria for Culture and Recreation Investment Fund

The Culture and Recreation Investment Fund provides support for a programme of investment in the strategic cultural and recreational infrastructure within Hampshire. Organisations should be delivering high quality services/activity of regional or national significance. Applicants must support the priorities and outcomes of Hampshire County Council's [Serving Hampshire - Strategic Plan for 2017-2021](#). It forms the cornerstone of all strategies and plans across departments and service areas, and features four key aims:

- Hampshire maintains strong and sustainable economic growth and prosperity
- People in Hampshire live safe, healthy and independent lives
- People in Hampshire enjoy a rich and diverse environment
- People in Hampshire enjoy being part of strong, inclusive communities

When to apply

The Culture and Recreation Investment Fund is an annual programme and has one round per year. Funding is granted on an annual basis only, so organisations must apply every year.

The fund is open to applications from 12 July 2017 to 1 September 2017.

What is funded

A grant can be awarded to eligible cultural and/or recreational/sports organisations to contribute towards service/programme costs and/or core running costs, including salaries. Applications should specify what funding would support. Applications should also specify any investment/improvements to improve efficiency.

Where an application is assessed to be eligible for an award, but the value of that award would be less than £5,000 the organisation will be signposted to apply for support through the Culture and Community Activity Grants scheme instead. This is to ensure the required levels of monitoring and reporting are proportionate to the value of award.

What isn't funded

- Services and organisations that do not meet the Fund's criteria
- Individuals
- Organisations already in receipt of funding from other Hampshire County Council departments for core costs and/or significant service/project activity delivery
- Sports organisations that do not have a Countywide engagement/participation reach
- Services provided solely within the unitary authority areas of Portsmouth City Council and/or Southampton City Council
- Capital projects or capital grants for equipment (building work, extensions, materials/resources, play/sports equipment, uniforms, etc.)
- Parish/town councils
- Schools and uniformed organisations

Grant criteria and eligibility

The grants programme is open to organisations, partnerships and consortiums delivering cultural and recreational services in Hampshire, which must meet the following eligibility criteria.

- The services/programmes of the cultural and/or recreational organisation benefit Hampshire residents and visitors and clearly deliver against the priorities above.

- Cultural and/or recreational organisations must be properly constituted with clear and effective management and governance structures.
- Consortiums of properly constituted cultural and/or recreational organisations must have clear terms of reference or partnership agreements, as appropriate.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant.
- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for public liability and employers' liability insurance.

Successful applicants awarded £30,000 or over will be expected to agree to a nominated Councillor joining their board as an observer.

Grant Criteria

All eligible applications will be assessed against the grant criteria. These criteria are relevant to cultural/recreational organisations and link to the Hampshire County Council's [Serving Hampshire - Strategic Plan for 2017-2021](#).

Organisations do not need to meet all of these priorities, but must clearly demonstrate within their application that they are able to deliver against some of these:

- Organisations providing flagship cultural and recreational experiences of national or regional standing. The programmes of work delivered are of high quality, innovative and appropriately aspirational.
- Organisations that support the development of Hampshire's home grown talent.
- Organisations that can demonstrate actively increasing the numbers of local people accessing inspiring experiences and participating in cultural and/or recreational activity, particularly young people, hard to reach and older people.
- Organisations enabling and/or supporting other organisations to provide cultural and recreational services.
- Organisations working towards optimising their economic, social and environmental sustainability.

Criteria for Community Investment Fund

The Community Investment Fund supports community based organisations delivering services/projects/activities which support the priorities and outcomes of Hampshire County Council's [Serving Hampshire - Strategic Plan 2017-2021](#).

It forms the cornerstone of all strategies and plans across departments and service areas, and features four key aims:

- Hampshire maintains strong and sustainable economic growth and prosperity
- People in Hampshire live safe, healthy and independent lives
- People in Hampshire enjoy a rich and diverse environment
- People in Hampshire enjoy being part of strong, inclusive communities

Priority is given to organisations serving communities with high levels of multiple deprivation. This is taken into consideration when calculating the value of any award.

Where an application is assessed to be eligible for an award, but the value of that award is calculated to be less than £5,000 the organisation will be signposted to apply for support through the Culture and Community Activity Grants scheme instead. This is to ensure the required levels of monitoring and reporting are proportionate to the value of award.

When to apply

The Community Investment Fund is an annual programme and has one round per year. Funding is granted on an annual basis only, so organisations must apply every year.

The fund is open to applications from 12 July 2017 to 1 September 2017.

What is funded

A grant can be awarded to eligible organisations to contribute towards service costs and/or core costs including salaries. Applications should specify what funding would support. Applications should also specify any investment/developments to improve efficiency.

What isn't funded

- Organisations that do not meet the Fund's criteria
- Individuals
- Profit making organisations
- Organisations already in receipt of funding from other Hampshire County Council departments for core costs and/or core service/programme delivery.
- Organisations providing services and/or projects solely within the unitary authority areas of Portsmouth City Council and Southampton City Council.
- Organisations whose main priority is of an individual focus or single use i.e. young people, older people, health, arts, sports/recreation.
- Parish/Town Councils
- Other local authorities
- Uniformed organisations such as Scouts, Girl Guides, cadets, etc.
- Schools
- Capital projects including building works and equipment

Grant criteria and eligibility

The Community Investment Fund is open to not for profit, community based organisations with local governance arrangements in Hampshire, which meet the following eligibility criteria;

- The services/programmes of the community based organisation clearly deliver against the priorities above.
- The services/programmes of the community based organisation benefit a local community/communities in Hampshire, improving health and wellbeing for all.
- The community-based organisation must be properly constituted with clear and effective local governance and management structures.
- Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.
- As a minimum standard we would expect your organisation to meet the minimum legal requirements along with policies and procedures to cover your organisation's services/programmes. Generally we would expect organisations to have £10m cover for public liability and employer's liability insurance.

Grant Criteria

All eligible applications will be assessed against the grant criteria. The criteria are relevant to community based organisations and directly link to the Strategic Plan 2013-17 '[Shaping Hampshire: modern, public services for the future](#)' priorities.

Your organisation must:

- Provide services/programmes that improve your community's access to services in their area of benefit.
- Provide services/programmes that improve the life chances and health and wellbeing for all, particularly those who are vulnerable or disadvantaged.
- Work in partnership and be engaged with relevant neighbourhood/community partnerships, to support the delivery of a range of community services/programmes.
- Work towards optimising economic, social and environmental sustainability.
- Provide services/programmes that ensure the delivery and improvement of high quality services.
- Demonstrate a commitment to support and/or increase participation through volunteering.
- Actively engage and consult with your local community to identify needs.

**Culture and Recreation Investment Fund 2018/19
Application Assessment Summary**

Each grant application has been assessed against the fund criteria (Appendix 1a) using a standard template.

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Fluid Motion Theatre Company (Basingstoke and Deane/ Basingstoke South East)	<p>Fluid Motion is a mental health theatre company creating professional touring work on a range of mental health themes and deliver education and community projects to around 18,000 people a year, including people with mental health issues, adults with learning disabilities and/or additional needs, adults who are inactive or unemployed, children and young people and older people, including residents in care homes. In 2016 the company changed its business plan to focus solely on mental health to reflect the increasing amount of work they were doing in this area. This refocusing of its aims provides the company with a clear direction and strategy that works towards its future sustainability. Financial plans involve increasing grant funding as well as earned income. The application is to cover core salaries.</p> <p>The organisation has secured £15,949 from Arts Council England, £5,000 from Anvil Arts (who are also funded by the Council), £6,000 from Basingstoke and Deane District Council and £2,972 from the Council's Short breaks for Children with Disabilities and Additional Needs. It has applied to Henry Smith Charity for £20,000, HIWCF for £6,000, Hampshire Cultural Trust for £3,000 and Allen Lane Foundation for £5,000. It expects to generate Box Office Income of £2,060 and benefits from in-kind Volunteer Support valued at £11,250. The shortfall in the application is less than the amount requested, at £19,781.</p> <p>Councillor James, the local Member, was invited to comment.</p> <p>Note: The organisation was awarded Short Breaks for Children with Disabilities and Additional Needs (over £5k) 2017/18 and £2,970 Culture and Community Activity Grants 2017/18 (decision date 18.09.2017).</p> <p>It is recommended that Fluid Motion Theatre Company is awarded £6,000, matching the award from Basingstoke and Deane District Council. The organisation should explore opportunities for partnership working with Proteus Theatre Company.</p>	£0	£62,845	£6,000

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Forest Forge Theatre Company (New Forest/ Ringwood)	<p>Forest Forge provides a range of opportunities for around 30,000 Hampshire residents through work that is high quality, innovative and aspirational. It works with children and young people through youth theatre and targeted projects in partnership with local colleges and the University of Winchester and offers a paid internship to a youth theatre professional each year. It creates professional theatre for participation projects for audiences with little or no access to theatre including older people and Romany Traveller communities. Over the past two years the company has significantly reduced staffing costs to streamline its operation and introduced flexibility through freelance roles and finding diverse streams of income generation. This application shows a 6% reduction in funding requested compared to the 2017/18 award, giving time to re-budget for further reductions to meet the County's stated position of working towards a 20% reduction by 2019/20.</p> <p>The organisation has applied for £32,000 from New Forest District Council, £2,500 from Parish and Town Councils, £43,600 from other trusts and funders and expects to generate £10,200 in ticket sales, £43,500 in participant fees, £11,200 in fundraising and donations and £6,000 in hires.</p> <p>Councillor Thierry, the local Member, was invited to comment.</p> <p>It is recommended that Forest Forge Theatre Company is awarded £40,850, a 6% reduction on the award for 2017/18. A further 14% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>	£43,370	£40,850	£40,850
Gilbert White and The Oates Collections (museum element) (East Hampshire/ Alton Rural)	<p>The museum includes galleries interpreting the lives of Gilbert White, Frank and Lawrence Oates – three explorers of the natural world. This is also an historic house, garden and parkland. The 2018/19 grant period coincides with the first year operation of the re-developed site and the final year of a three-year Heritage Lottery Fund supported development project. During this period, the museum will be opening a new, free to visit courtyard with access to retail and catering facilities to increase income generation and engagement opportunities, along with continuing a programme of events and festivals to expand audiences. The application represents a 10% reduction in funding requested compared to the 2017/18 award, working towards the expected 20% reduction by 2020 and the organisation plans to operate without any external funding in five years.</p> <p>The organisation expects to generate £68,000 from fundraising, £100,000 from</p>	£20,000	£18,000	£17,000

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
<i>Gilbert White and The Oates Collections (museum element), cont.</i>	<p>admissions, £140,000 from catering, £70,000 events income and £12,000 garden income. This leave a shortfall of £17,000 against the expenditure stated in the application.</p> <p>Councillor Kemp-Gee, the Council Representative on the organisation and the local Member, was invited to comment.</p> <p>Note: The organisation was awarded £3,000 Culture and Community Activity Grants 2017/18 (decision date 21.03.2017)</p> <p>It is recommended that Gilbert White and The Oates Collections is awarded £17,000, a 15% reduction on the award for 2017/18. A further 5% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>			
<i>Gilbert White and The Oates Collections (field studies centre)</i> <i>(East Hampshire/ Alton Rural)</i>	<p>Through its Field Studies Centre, the organisation provides learning opportunities to all ages with a focus on ecology and learning out of the classroom. It provides subsidised rates for County Council schools and further discounts for schools in areas of high deprivation and also runs sessions with other youth organisations and sleepover and family programmes to enable a wider range of access than can be provided through school hours. The organisation is about to review its five year plan, which was prepared in 2015. Since that time it has strengthened its staff team, resulting in increased education visits and a change in the profile of visitors with fewer discounted tickets and more full paying adults and families. The application represents an 11% reduction in funding requested compared to the 2017/18 award, working towards the expected 20% reduction by 2020 and follows a 50% reduction phased over three years agreed in 2014/15 linked to significant capital investment from the Council.</p> <p>The organisation expects to generate £3,000 from grants to trusts and foundations, £40,000 from ticket sales, £48,000 from weddings and meetings and £2,500 from family and community learning.</p> <p>Councillor Kemp-Gee, the Council Representative on the organisation and the local Member, was invited to comment.</p> <p>Note: The organisation was awarded £3,000 Culture and Community Activity Grants 2017/18 (decision date 21.03.2017)</p> <p>It is recommended that Gilbert White and The Oates Collections is awarded £11,600, an 11% reduction on the award for 2017/18. A further 9% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>	£12,975	£11,600	£11,600

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Live Theatre Winchester (Theatre Royal and Hat Fair) (Winchester/ Winchester Eastgate)	Live Theatre Winchester Trust requested funding to the same value as the 2017/18 award. It has been invited to submit a revised proposal taking into account the financial pressure on the Council's budget for the next two years and the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction on current funding in the value of any 2019/20 application. Councillor Hiscock, the local Member, supports the deferral. Councillor Warwick, the Council Representative on the organisation was invited to comment. As the organisation has not responded to the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction by 2019/20, it is recommended the decision on this application is deferred.	£90,830	£90,830	DEFER
Proteus Theatre Company Ltd (Basingstoke and Deane/ Basingstoke South East)	Proteus is an artist-led theatre that produces a programme of touring work, participatory projects and runs an artists hub in Basingstoke. National tours are performed in Hampshire first and reach those in rural isolation or social deprivation through use of non-conventional community spaces. It aims to reach 35,000 through different programmes including five youth theatres, activities for adults and children with physical and/or learning disabilities, specialised workshops for adults with mental health issues and workshops and activities connecting art with communities who do not traditionally engage with culture. It also supports Hampshire artists through artist in residence schemes and in 2018 plans to open affordable studios with larger making spaces for 'messy' artists. The company will become an Arts Council National Portfolio Organisation from April 2018. It plans to apply for funding from Arts Council England to support the development of new and diverse income streams, re-development of online systems and a new fundraising strategy including moving away from grants and towards sponsorship and individual giving at the point of sale. This application represents a 5% reduction in funding requested compared to the 2017/18 award. The organisation has secured £83,989 from Basingstoke and Deane District Council and £68,600 from Arts Council England and has applied for £2,000 from East Hampshire District Council. It expects to generate £141,370 through project income, £47,840 through touring income, £15,000 through Youth Theatre income and £110,430 through hires, fundraising and Theatre Tax Relief.	£40,335	£38,315	£38,315

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
<i>Proteus Theatre Company Ltd, cont.</i>	Councillor James, the Council Representative on the organisation and the local Member, was invited to comment. It is recommended that Proteus Theatre Company Ltd is awarded £38,315, a 5% reduction on the award for 2017/18. A further 15% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.			
Queen Elizabeth II Silver Jubilee Activity Centre (<i>Eastleigh/ Hedge End and West End South</i>)	The organisation provides a range of high quality day and residential opportunities for people with additional needs, children and adults. Visitors include people with learning disabilities, autism, physical disabilities, sensory impairments and challenging behaviour. Outdoor activities include climbing, archery, ropes course, motorboat, orienteering and environmental activities. It has worked with professional fundraisers to raise the funds required for a new day service building, due to open in spring 2018. The next phase of development will be fundraising for new residential facilities to counteract a trend in declining residential visits and income, in contrast with steady activity income and increasing day service use. The organisation has been working towards a quality mark for some years and progress towards achieving this should be evidenced. The application represents an 8% reduction in funding requested compared to the 2017/18 award. Councillor Craig, the local Member, was invited to comment. It is recommended that QE2 Activity Centre is awarded £9,400, an 8% reduction on the award for 2017/18, on condition that benchmarking and/or progress towards accreditation be evidenced. A further 12% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.	£10,230	£9,400	£9,400
St Barbe Museum (<i>Lyminster Museum Trust</i>) (<i>New Forest / Lyndhurst and Fordingbridge</i>)	St Barbe Museum and Art Gallery engages local people and visitors in inspiring programmes associated with national standard exhibitions and historic stories relating to the New Forest Coast of Hampshire. It has recently completed the capital phase of a £2.3m development project supported by the Heritage Lottery Fund which will make a step change in the resilience and sustainability of the museum. The capital works have created a refurbished museum, public research facility, expanded and improved art galleries, new café and gift shop. The organisation expects to generate £30,000 from trusts and foundations, £40,000 from admission fees, £33,170 from art commissions, donations and sponsorship and	£30,000	£15,000	£15,000

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
St Barbe Museum (Lymington Museum Trust), cont.	<p>£23,000 from its trading company and other sundry income. Councillor White, the local Member, was invited to comment.</p> <p>Note 1: The organisation receives £27,464 via the Hampshire Cultural Trust towards staff salaries.</p> <p>Note 2: The organisation was awarded £65,000 Community Buildings Capital Fund 16/17 (decision day 11.07.16) towards the major development project on condition that Investment Fund support is phased out. The recommendation in this report is in line with the amount agreed as part of this condition.</p> <p>It is recommended that St Barbe Museum is awarded £15,000. This will be the final Culture and Recreation Investment Fund award for this organisation.</p>			
The Anvil Trust Ltd (Basingstoke and Deane/ Basingstoke South East)	<p>The Anvil is a flagship music venue presenting performances that Hampshire residents would otherwise have to leave the county to view. Programmes at The Anvil, The Haymarket and The Forge, also managed by the Trust, last year attracted more than 165,000 people, and there were a further 13,000 workshop attendances. The majority of these people are Hampshire residents, with community and education programmes particularly designed to meet the needs of disadvantaged parts of the community such as people on the autistic spectrum, those in rural isolation, care home residents and people with dementia. The organisation attracts professional productions with well known names to their stage and runs workshops and projects to support schools and communities. The Anvil is the most prestigious venue for the Hampshire Youth Orchestra and many other ensembles run by the County Music Service. It has a resilience plan in place to address reductions in grant funding through programme development, earned income investment and fundraising. The application represents a 7% reduction in funding requested compared to the 2017/18 award.</p> <p>The organisation has secured £850,456 from Basingstoke and Deane District Council and £138,948 from Arts Council England. It expects to generate £3,000,000 through ticket sales, £20,000 through donations and £600,000 through trading.</p> <p>Councillor Still, the Council Representative on the organisation, fully supports the application. Councillor James, the local Member, was invited to comment.</p> <p>It is recommended that The Anvil Trust Ltd is awarded £68,400, a 7% reduction on the award for 2017/18. A further 13% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>	£73,550	£68,400	£68,400

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
<p>The Hampshire Playing Fields Association</p> <p><i>(Basingstoke and Deane/ Basingstoke South East)</i></p>	<p>The Hampshire Playing Fields Association requested 10% more than the value of the 2017/18 award. It has been invited to submit a revised proposal taking into account the financial pressure on the Council's budget for the next two years and the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction on current funding in the value of any 2019/20 application.</p> <p>Councillor Stallard, the Council Representative on the organisation and the local Member, was invited to comment.</p> <p>As the organisation has not responded to the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction by 2019/20, it is recommended the decision on this application is deferred.</p>	£52,375	£57,500	DEFER
<p>The MOMC – Leigh Park Crafts Initiative Trust Limited (<i>Making Space</i>)</p> <p><i>(Havant/ North East Havant)</i></p>	<p>The Leigh Park Crafts Initiative was a project led by Hampshire County Council and funded by Havant Borough Council, Arts Council England, SRB5 (SEEDA) and the Leigh Park Crafts Initiative Trust Ltd (locally known as Making Space). The building is owned by the County Council and Making Space operated it under a Management Agreement until 2017/18 when it was decided the lease of the building would be managed separately from grant funding.</p> <p>The organisation provides high quality craft engagement and development opportunities to participants and skill and business mentoring and facilities to makers. It aims to promote Hampshire as a place which designers, makers and artists can thrive and grow their businesses. Craft activity is also provided to local residents and vulnerable groups (in Leigh Park, Havant and also in Rushmoor and North East Hampshire).</p> <p>The organisation drew on reserves to break even in 2016/17. In 2017/18 Havant Borough Council began a phased withdrawal of core funding over five years. The organisation is applying to the Arts Council England for Catalyst Funding to support the development of fundraising for unrestricted income through applications to trusts and foundations as well as donations and sponsorship. Projects will be delivered on a full cost recovery basis and opportunities to draw down consultancy fees explored. The application represents a 2% reduction in funding requested compared to the 2017/18 award.</p>	£33,320	£32,653	£32,650

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
<i>The MOMC – Leigh Park Crafts Initiative Trust Limited (Making Space), cont.</i>	<p>The organisation has applied to Havant Borough Council for £9,332, Lottery Funders for £60,000 and various trusts and foundations for £77,000. It expects to generate £34,353 through classes, £25,497 rental income including studio tenants and room hire and £6,080 through outreach work and other income.</p> <p>Councillor Bolton, the Council Representative on the organisation, and Councillor Branson, the local Member, were invited to comment.</p> <p>It is recommended that The MOMC – Leigh Park Crafts Initiative Trust Limited is awarded £32,650, a 2% reduction on the award for 2017/18. A further 18% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>			
<p>The Phoenix Theatre and Arts Centre (<i>Barbados House Association</i>)</p> <p>(<i>East Hampshire/ Whitehill, Bordon and Lindford</i>)</p>	<p>The Phoenix Theatre and Arts Centre requested 10% more than the value of the 2017/18 award. It has been invited to submit a revised proposal taking into account the financial pressure on the Council's budget for the next two years and the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction on current funding in the value of any 2019/20 application.</p> <p>Councillor Carew, the local Member, was invited to comment.</p> <p>As the organisation has not responded to the expectation that the Council see a significant reduction in any application for a 2018/19 award as a step towards a 20% reduction by 2019/20, it is recommended the decision on this application is deferred.</p>	£13,600	£15,000	DEFER
<i>The Point</i> (<i>Eastleigh/ Eastleigh North</i>)	<p>The Point aims to be a regional powerhouse for contemporary performing arts and a creative hub to support artists to develop new work and reach countywide audiences by deploying two dance agents, for dance excellence and dance inclusion, to engage thousands of participants in an offer of dance for all ages, addressing mental as well as physical wellbeing. Training and workforce development is offered to schools, venues, funders and artists and the Hampshire Youth Dance Company offers renowned contemporary dance training with renowned guest choreographers.</p> <p>The organisation relies on diverse income streams from earned income, Arts Council England NPO funding, recently confirmed for the next four years trusts and foundations, local authority support and individual supporters. The application represents a 3% reduction in funding requested compared to the 2017/18 award.</p>	£51,600	£50,000	£50,000

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
<i>The Point, cont.</i>	<p>The organisation has secured £51,142 from Eastleigh Borough Council, £23,000 from Arts Council England as an NPO and £6,600 from Hants Youth Dance Company. It has applied to the Linbury Trust for £32,000 and expects to generate £31,850 through tickets and classes and to receive £2,000 from The Place CAT Scheme and £2,100 GradLab Contribution.</p> <p>Councillor Clarke, the local Member, supports the application.</p> <p>Note: The organisation was awarded Short breaks for Children with Disabilities and Additional Needs (over £5k) 2017/18</p> <p>It is recommended that The Point is awarded £50,000, a 3% reduction on the award for 2017/18. A further 17% reduction will be applied to any Culture and Recreation Investment Fund award for 2019/20.</p>			
<p>The Spring Arts and Heritage Centre</p> <p>(Havant/ Emsworth and St Faiths)</p>	<p>The Spring is Havant's arts centre and museum and delivers four strands of work: live events and films; heritage events and exhibitions; participatory workshops and experiences; and community outreach work. It has over 140,000 visitors each year and engages with another 41,000 through outreach work. In 2018/19 it plans to expand its programme with the addition of screening and live streaming to reach new audiences and increase income generation while also continuing to deliver informal and formal learning sessions for children and adults.</p> <p>The organisation has applied for £44,121 Community Buildings Capital Fund towards improvements which will enable increased income generation and proposes a 30% reduction phased over three years from 2019/20 to 2021/22.</p> <p>Having gained National Portfolio Organisation status for 2018/2022, the centre has secured £120,000 Arts Council England funding. It has applied to Havant Borough Council for £32,165 and to various trusts and foundations for £31,000 (awaiting outcomes). It expects to generate £194,448 through box office and programme sales, £18,465 through memberships, fundraising, donations and sponsorship, £64,500 through room hire and sundry income of £10,750.</p> <p>Councillor Bolton, the Council Representative on the organisation and the local Member, was invited to comment.</p> <p>It is recommended that The Spring Arts and Heritage Centre is awarded £107,476. A 30% reduction will be phased over three years from 2019/20 to 2021/22.</p>	£107,610	£107,476	£107,476

Organisation (District / Division)	Proposal	Amount Awarded in 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Whitchurch Silk Mill (Basingstoke and Deane/ Whitchurch and The Cleres)	<p>Whitchurch Silk Mill is a living industrial museum which aims to educate the public in the history of the production, design, distribution and sale of silk. It is the oldest industrial building in North Hants and the oldest working silk mill in Britain. The organisation gives visitors the unique experience of learning about silk weaving on Victorian loom, employs a part time weaver and provides training opportunities for 4-6 young people a year on placements from educational settings.</p> <p>The Business Plan 2015-26 proposes increased income from visitor admissions, retail, café & silk sales, learning activities & events. Its execution depends on the completion of a HLF regeneration project, which will revitalise the Mill. Due to the capital programme the Mill will be closed until mid July 2018, missing a large part of the peak season. With reduced income and fixed expenditure it has budgeted to make a £40K loss, which can be covered through reserves. Current reserves represent 5 months operating costs, which is marginally below the 6 months called for in the reserves policy. Below this point the organisation risks running reserves further down or reassessing opening hours. It has therefore applied for a similar award to 2017/18, but forecasts it will be self-sufficient and will not need Council funding from 2020/21.</p> <p>The organisation has secured £21,803 from Basingstoke and Deane District Council and expects to generate £5,000 through donations, £29,961 admission income, £5,500 weaving income, £12,827 through café profit, £19,172 through shop profit and £4,000 in other income.</p> <p>Councillor Thacker, the local Member, was invited to comment.</p> <p>It is recommended that Whitchurch Silk Mill is awarded £19,265. A 20% reduction will be phased over two years from 2019/20 to 2020/21.</p>	£19,265	£19,660	£19,265
Total		£599,060	£637,529	£415,956

Community Investment Fund 2018/19 Application Assessment Summary

Each grant application has been assessed against the fund criteria (Appendix 2b) using a standard template.

Organisation (District / Division)	Proposal	Amount Awarded 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Alamein Community Association <i>(Test Valley / Andover West)</i>	<p>This is a small community association serving a community in the top 15% most deprived areas in Hampshire and the top 40% in England. The building is small and its location limits commercial use. It develops and delivers a range of activities and projects to address local needs including drop in advice groups, job club, food bank, IT skills and activities for vulnerable groups including children and young people and older people. The organisation set ambitious targets to increase income generation through room hire, which latest accounts suggest have not yet been met.</p> <p>Councillor Brooks supports the application.</p> <p>Note: The submitted Business Plan was for 2015-18 and the submitted Reserves Policy is overdue for review.</p> <p>It is recommended that Alamein Community Association is awarded £6,290 on condition that an updated Business Plan which addresses financial sustainability is produced and submitted and that the Reserves Policy is reviewed.</p>	£6,290	£10,719	£6,290
Buckskin and Worting Community Association <i>(Basingstoke and Deane / Basingstoke North West)</i>	<p>This is a medium-sized community association serving a community in the top 10% most deprived areas in Hampshire and the top 30% in England. It delivers services and activities for children and young people, older people and those at risk of social isolation, people with mental health issues (including supported volunteering opportunities) and carers. In 2018 it looks to build provision through development of a job club and extra lunch club sessions in the winter. A three-year funding agreement with Basingstoke and Deane Borough Council, which contributed towards the salary of a community development worker, finishes this year. Neither the funding nor the role will be continued, although various projects set up during this time are now established and will not close.</p> <p>Councillor Taylor fully supports the application and would like to see the organisation awarded the requested amount.</p> <p>It is recommended that Buckskin and Worting Community Association is awarded £6,290</p>	£6,290	£7,000	£6,290

Organisation (District / Division)	Proposal	Amount Awarded 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Horndean Community Association (East Hampshire / Catherington)	<p>This is a large community association serving the needs of one of the 30% most deprived areas in Hampshire. A high volume and wide variety of projects and activities are targeted to the needs of some of the most vulnerable groups including children and young people, older people, unemployed and those on low incomes. The organisation recruits significant numbers of volunteers (80 approx.) who are supported to develop skills and who are essential to the delivery of services. It works in partnership with many organisations to address social needs especially for older residents and unemployed young people. The organisation has reviewed all items of income and expenditure over recent years, and increased income through raised lettings charges. However, there remains a gap between income and expenditure which is currently met by savings, reducing free reserves.</p> <p>The organisation has applied for £9,000 from East Hampshire District Council, £500 from WH Smiths, £250 from Con-cer-ti-na and £1,000 from Asda (all awaiting outcome). Councillor Harvey supports the application.</p> <p>Note: The organisation's Business Plan is currently under review and due to be published in autumn/winter 2017.</p> <p>It is recommended that Horndean Community Association is awarded £7,700 on condition that the new Business Plan is submitted.</p>	£7,700	£9,140	£7,700
Pilands Wood Community Association (Eastleigh / Hamble)	<p>This medium sized community association serves an area of significant multiple deprivation, ranked in the top 5% in Hampshire and the top 20% in England. It offers guidance, support and advocacy to approximately 2,000 people, addressing local needs and delivering activities that include intergenerational bingo, a youth group, low cost parent and toddler group, memory café, charity shop and job club.</p> <p>The organisation has secured £12,500 from Eastleigh Borough Council and applied for £250 from Bursledon Parish Council (awaiting outcome). Councillor House fully supports the application.</p> <p>Note: At the time of application the organisation was not in compliance with the Charity Commission annual returns submission schedule. This was also the case for the last two years. The latest available accounts are 2014/15. The award for 17/18 was on condition that the organisation is up to date with the Charity Commission and, therefore, has not yet been paid.</p> <p>It is recommended that Pilands Wood Community Association is awarded £9,435 on condition that Charity Commission compliance is brought up to date and latest Annual Accounts are submitted.</p>	£9,435	£9,750	£9,435

Organisation (District / Division)	Proposal	Amount Awarded 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Springwood Community Partnership (Havant / Waterloo and Stakes North)	Serving an area of significant multiple deprivation, ranked in the top 5% in Hampshire and the top 20% in England, this is a medium sized community association with good user consultation and involvement in the development and delivery of projects and activities. Services are particularly targeted to local vulnerable groups including older people, those at risk of social isolation, children and young people and low income families. A youth club is operated in partnership with a youth organisation. A sustainability plan with SMART targets, measures and accountability sets out plans to review and reduce costs, increase income generation and improve facilities and services. However, interim report shows some key hirers have been lost, due to their own loss of ongoing funding, impacting on income and services. Councillor Briggs fully supports the application. Note: The organisation was awarded £500 County Councillor Grant 17/18 (decision date 14.07.2017). It is recommended that Springwood Community Partnership is awarded £9,000	£9,435	£9,000	£9,000
Wecock Community Association (Havant / Cowplain and Hart Plain)	A large community association, this organisation delivers a wide range of activities and services to address the social and economic needs of the area which is raked in the top 1% most deprived areas in Hampshire and the top 20% in England. There is a strong volunteering ethos in the centre with over 100 volunteers of all ages. It provides activities for children and young people, older people, skills development and work experience for volunteers, job club, healthy lifestyles programmes, adult and community learning, food bank, charity shop, community café, launderette, IT access and social enterprise such as a recycled furniture project involving young people. Its plans for sustainability include the development of new income generating activities, seeking new funding opportunities, increasing recruitment of volunteers and work experience opportunities and developing its marketing. The organisation has secured £25,000 from the Tudor Trust and has identified a need to secure a similar level of additional funding from other trusts to meet its planned expenditure. Councillor Keast was invited to comment. It is recommended that Wecock Community Association is awarded £12,360	£12,360	£13,000	£12,360

Organisation (District / Division)	Proposal	Amount Awarded 2017/18	Amount Requested 2018/19	Amount Recommended 2018/19
Winnall Community Association <i>(Winchester / Winchester Eastgate)</i>	<p>Serving a significant area of deprivation in Winchester, ranked in the top 10% most deprived areas in Hampshire and the top 30% in England, this is a medium sized community association. Services delivered by the organisation include a cinema club, holiday play scheme, parent and toddler group and a community garden project. This year saw significant change in the centre management committee and appointment of a new centre manager. Councillor Hiscock supports the application and the recommendation.</p> <p>Note 1: The organisation was awarded £132,000 Community Buildings Capital Fund, Large Projects (decision date 22.04.2016) and completed this significant refurbishment project in October 2016.</p> <p>Note 2: There is no Three-Year Business Plan, Financial Sustainability Plan or Reserves Policy in place.</p> <p>It is recommended that Winnall Community Association is awarded £8,730 on condition that a Three-Year Business Plan, Financial Sustainability Plan and Reserves Policy are developed and submitted.</p>	£8,730	£17,537	£8,730
Total		£60,240	£76,146	£59,805

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	7 December 2017
Title:	Community Buildings Capital Fund 2017/18 (requests for £25,000 and under)
Report From:	Director of Culture, Communities and Business Services

Contact name: Nicola Horsey
Rosellen Lambert

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1. Executive Summary

1.1. The purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £44,120 of funding from the Community Buildings Capital Fund 2017/18 for The Spring Arts and Heritage Centre in Havant.

2. Contextual information

2.1. Earlier in 2017, the Executive Member for Culture, Recreation and Countryside was approached by The Spring Arts and Heritage Centre to ask whether the County Council would provide a capital grant towards the cost of improving the organisation's building to increase income streams. The proposal includes installing new equipment to enable live streaming from places such as the National Theatre which would attract new audiences. The proposal also includes improving the acoustics between The Spring's theatre space and an adjacent room which is available for hire. This would enable The Spring to hire out the room when the theatre is in use, currently this is not possible. These improvements are expected to generate nearly £10,000 additional income per year.

2.2. The total cost of the work is £50,280, of which The Spring is requesting £44,120. The remainder of the funding will be met by the organisation.

2.3 Currently, The Spring receives an annual Cultural and Recreation Investment Grant from the County Council of about £107,476 a year. It is suggested that if the capital investment was forthcoming then The Spring would be able to reduce its revenue grant from the County Council by 10% in 2019/20, 2020/21 and 2021/22, i.e. 30% in total. As it would take time to do this work,

and realise the benefits, The Spring has asked for the 2018/19 revenue grant to remain at a similar level as 2017/18's, i.e. £107,476.

3. Budget position 2017/18

	£
Budget approval for 2017/18	125,000
Transfer from revenue grants 2017/18 (6 December 2016)	150,320
Remainder from 2016/17 funds at 21 March 2017	67,667
Unspent / returned funds reported at 15 June 2017	2,887
Unspent / returned funds since 15 June 2017	3,023
Transfer from revenue grants 2017/18 (18 Sept 2017)	64,055
	<hr/>
	412,952
Awards approved at 15 June 2017	136,210
Awards approved at 18 September 2017	43,730
Grants recommended for approval in this report	44,120
Remaining balance for allocation in 2017/18	188,892

4. Criteria of grant

4.1. Criteria for the Community Buildings Capital Fund are set out in Appendix 1.

5. Other considerations

5.1. Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

6. Recommendation(s)

6.1. That the Executive Member for Culture, Recreation and Countryside:

a) Approves grant funding of £44,120 from the Community Buildings Capital Fund 2017/18 for The Spring Arts and Heritage Centre.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.1. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1. Not applicable.

Criteria for Community Buildings Capital Fund

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus on projects which provide improvements that reduce running costs and develop facilities which support early intervention and prevention through helping people to stay safe, eat well, be active, access information and advice and connect with others.

Examples of eligible projects include:

- installation of insulation, new windows and a modern central heating system which could have a significant effect on heating costs as well as carbon footprint
- building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with high maintenance and heating bills
- installation of a [Changing Place toilet](#) or improvements to access or facilities for people with disabilities to make community venues more inclusive. We would expect any applications for new buildings or large extensions to show consideration has been given to the development of a Changing Place even if it is not included in the final project.

The programme is not designed to be overly prescriptive and developed innovative ideas for projects are encouraged.

What isn't funded?

The following organisations are not funded under this scheme:

- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use e.g. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties, including preschools
- Sports clubs or venues
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects; grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Serving Hampshire - Strategic Plan for 2017-2021](#) and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the costs of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2017/18
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
The Spring Arts and Heritage Centre (Havant/ Emsworth and St Faiths)	Acoustic separation works and installation of live streaming equipment (£50,280)	The organisation seeks funding towards acoustic separation works to increase concurrently hireable space and the installation of live streaming equipment to attract new audiences and increase income generation. These improvements are expected to generate nearly £10,000 additional income per year. 120,000 Hampshire residents are expected to benefit. The organisation has committed £6,159 of its own funds to the project. Councillor Bolton was invited to comment. It is recommended that The Spring Arts and Heritage Centre is awarded up to 90% of project costs to a maximum of £44,120 on condition that its revenue grant from the County Council be reduced by 10% in 2019/20, 2020/21 and 2021/22, i.e. 30% in total.	£44,121	£44,120

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member Culture, Recreation and Countryside
Date:	7 December 2017
Title:	Future Management of the Countryside Estate
Report From:	Director of Culture, Communities and Business Services

Contact name: Jo Heath

Tel: 01962 847717

Email: Jo.heath@hants.gov.uk

1. Executive Summary

- 1.1. The purpose of this report is to seek approval for the outline proposals for the future management of the Countryside Estate.
- 1.2. These proposals form part of the Countryside Operational Transformation referenced in the recent Transformation to 2019 - Revenue Savings Proposals report to the Executive Member for Culture, Recreation and Countryside. In addition the main elements of this report were presented at a full Members Briefing on 27 September 2017.
- 1.3. This paper focusses on the operational transformation programme for the Countryside Estate. It does not include specific reference to countryside access or parks transformation other than reference to cross service opportunities.
- 1.4. Whilst the Basingstoke Canal forms part of the Countryside Estate this report does not have any bearing on the strategy for the management of the Canal which is subject to a separate report. In practice the proposals identified in this report have been shared with the Basingstoke Canal team and there will be continued information sharing to maximise the learning and capitalise on transformation opportunities.
- 1.5. The report sets out the main opportunities to achieve the 2019 savings target under three key themes of transformation namely: improving productivity, generating income and alternative delivery models.

2. Contextual information

- 2.1. Hampshire has one of the richest and most diverse wildlife of any county in the UK from the internationally designated Solent Maritime SAC (Special Area for Conservation) in the South to the Thames Basin Heaths SPA (Special Protection Area) in the North of the County. It also boasts two National Parks within the county boundary.

- 2.2. Hampshire County Council is a significant landowner in the county with approximately 3,000 hectares of land owned by Hampshire County Council and managed by the Countryside Service. In total there are 60 sites dispersed across Hampshire and located in all districts except Rushmoor. These countryside sites range from large National Nature Reserves such as Lymington Keyhaven National Nature Reserve, to smaller more local green spaces such as Strawberry Fields.
- 2.3. In addition to the land that HCC own there are eight sites that are leased and managed by the Countryside Service. Equally there are four sites that are leased from the Countryside Service and managed by local community groups and Parish Councils. We also have a number of agreements with partner organisations to manage land on their behalf or jointly.
- 2.4. Over sixty percent of sites are recognised as being nationally important for their biological or geographical interest and are designated as Sites of Special Scientific Interest (SSSI). This affords them with a level of protection from damage and requires a certain management regime to keep them in favourable condition. Within this portfolio of sites we also manage 12 Scheduled Ancient Monuments (SAMs) or registered heritage sites.
- 2.5. As well as providing valuable habitats for a wide range of wildlife almost all of the countryside sites are publicly accessible and enjoyed by millions of people every year. They make a valuable contribution to making Hampshire a special place that people wish to visit, stay, work and live in.
- 2.6. A number of changes have been made to combine teams, reduce some activity and maximise the income we currently receive to manage the Countryside Estate. We have also tested some different working arrangements to provide some confidence in the proposals. Over the past year we have carried out an internal review of all of our sites considering the current management practice, the resource requirements and the potential of each of the sites in our current ownership and management.
- 2.7. Currently it costs a total of £950,000 to manage the Countryside Estate, of which £350,000 is income (the vast majority of this income is through agri-environment grants).
- 2.8. As part of the Countryside Service Transformation to 2019 plans, a savings target of £80,000 has been set for the Countryside Estate management, as a contribution to the overall Service savings target of £640,000.
- 2.9. The approach to the future management of the Countryside Estate is seen as a long term model that will be able to contribute to future savings targets as well as respond to the impact of changes to agri-environment funding as a result of Brexit.

3. Transformation to 2019 and beyond

- 3.1. A combination of opportunities will be required to achieve the savings target and transform the way that we currently deliver services related to the management of countryside sites.
- 3.2. This report focusses on the main elements of transformation that fall into three key themes:-
 - a. Improving productivity
 - b. Generating income
 - c. Alternative delivery models

Improving productivity

- 3.3. Volunteers play a very important role in the management of the countryside sites. Currently the level of contribution volunteers make is approximately 2,000 days which is 15% of the total days across the Countryside Service. The use of volunteers varies across the teams with a clear opportunity for increasing the targeted use of volunteers and volunteer skills to assist with the management of the countryside across the county.
- 3.4. Improvements to operational bases are required to enable officers to work more flexibly. Many of the offices and depots have poor connection, limited access to devices (tablets, computers, laptops) resulting in low productivity. Whilst the Country Park Transformation Programme will tackle some of the offices shared with the sites management teams there are a number of other locations that will require investment.
- 3.5. The Countryside Service is one of the leading proponents of how being more digitally enabled will result in increased productivity, better customer service and cost savings. The Countryside Service is working with IT to implement a plan of improving connectivity and will be developing the right digital solutions working with the corporate Enabling Productivity Programme and Digital 2 programme.

Generating income

- 3.6. There has been a reliance on the funding received from agri-environment schemes for the management of the Countryside Estate. This has been based on twin pillars of farm based subsidies with requirements for good environment management and targeted actions for which there was a contribution. There is likely to be a transition from this approach to a single or alternative payment system based on a wider range of environmental improvements.
- 3.7. The Countryside Service is fortunate that the estate portfolio comprises a high proportion of quality sites and has clear access and recreation objectives which will mean we are likely to benefit from the new schemes.

- 3.8. However, we are preparing for a significant reduction in agri-environment funding so other forms of funding will be necessary to meet our site maintenance obligations.
- 3.9. A significant volume of new housing, with associated infrastructure, is planned for Hampshire over the next 15 years. The Countryside Service has the expertise and capacity to manage the green infrastructure specifically created to meet the growing needs of new communities. There are a few examples of where this is already working successfully and we are considering new agreements where the cost/benefit is favourable.
- 3.10. Due to the extent and scale of the estate there is also an opportunity to help meet the mitigation requirements arising from development. Examples of the type of mitigation include species translocation sites and the provision of green space and facilities to meet increasing demand for recreation. The Countryside Service has a number of these agreements in place but there is potential to increase this income stream by having a clearer strategy, in collaboration with departments across HCC, for a more joined up and effective offer.
- 3.11. The top three preferred options in a recent public consultation on the County Council budget included generating additional income (73%) and introducing and increasing charges (45%). Mindful of this we propose to investigate charging for car parking at carefully selected locations to develop a vital source of new income that will replace some of the grant income to enable continued site maintenance. Remoteness and car park capacity along with operational considerations will determine suitability of charging. A careful, considered approach will be required to ensure that local communities and users understand the need for introducing these charges. Through sensitive pricing policies we can minimise the impact on individuals whilst still generating unrestricted funding necessary to achieve the savings and meet the shortfall as a result of a reduction in grant aid.

Alternative delivery models

- 3.12. The majority of the land the Countryside Service manages is owned by Hampshire County Council. Much of this land is specially designated either internationally or nationally for its importance to nature conservation and almost all the sites are regularly visited and enjoyed by the public.
- 3.13. There are certain obligations that must be met and that govern the way that these sites are managed and maintained. A review of the way that we currently carry out this work has shown that there are some opportunities to reduce or change this level of delivery, in order to make some financial efficiencies, without any significant impact on either the biodiversity objectives or the visitor enjoyment of the sites.
- 3.14. A standard set of Care and Quality criteria has been developed that helps us to prioritise our work and to seek alternative methods of delivery where the opportunity arises.

- 3.15. We are exploring the potential for a range of partnership and collaborative working arrangements with other organisations that have similar objectives. This may result in new partnership agreements or the leasing of sites to community groups, trusts or other authorities and agencies.
- 3.16. The sites that will be suitable for an alternative management approach will be those with limited prospects to generate the income required to cover maintenance costs. Other organisations may have access to income streams beyond the reach of the County Council that could provide a contribution to the long term sustainable management of sites.
- 3.17. In addition there may be sites that do not meet the core objectives of the Countryside Service or the County Council and therefore might be suitable for disposal. Any release of land would reduce the County Council liability and have a positive impact on the financial obligations of the Countryside Service. The criteria by which any sites would be considered for disposal would necessarily ensure that the existing public benefit and conservation value would be assured. Any proposals of this nature, along with the relevant criteria, would be subject to support from the Executive Member for Culture Recreation and Countryside and approval by the Executive Member for Policy and Resources.
- 3.18. Currently the Countryside Service lease eight sites that are often subject to existing agreements. It is proposed that these are reviewed to ensure that they are achieving the best value for money and do not present a financial burden to Hampshire County Council. Similarly we propose to review existing partnership agreements along the same lines.

4. Financial Implications

- 4.1. This combination of proposals will contribute to the Countryside Service savings target for 2019 and pave the way for further savings that may be necessary beyond 2019. The current savings target for the Countryside Service is £640k with the stretch target of a further £60k taking the total to £700k. The Countryside Operational Transformation Programme is expected to make a contribution of £160k which comprises £80k from the proposals affecting the management of the countryside Estate.
- 4.2. The successful implementation of these proposals will also be necessary to mitigate against the inevitable reduction in grant income from agri-environment schemes which currently account for 85% of the total income generated by land under the management of the Countryside Service.
- 4.3. The aim of these proposals to increase the proportion external funding makes to the Countryside Service cash limit. This presents a marked change to a more business focussed approach to site management. Over the past two years the teams have been focussing on work planning and better understanding the costs and benefits of their work. This has enabled the Service to fully appreciate the opportunities for improving the way we work, and how to exploit the assets we have, to realise the necessary costs savings and generate income.

5. Performance

- 5.1. Hampshire County Council Countryside Service has a long held reputation for good conservation management. This is supported by annual assessments carried out by Natural England that indicate we consistently perform better, with regards to the management of Sites of Special Scientific Interest, against the national average. 46% of sites are in favourable condition and the ambition of this transformation is to maintain that and reduce the costs through greater productivity and prioritised, effective delivery.

6. Workforce implications

- 6.1. There is currently 16.5 full time equivalent staff directly involved in land management in the Countryside Service.
- 6.2. It is anticipated that the successful implementation of this transformation will result in some capacity being released through improved productivity, greater use of digital tools and increased volunteering. This will result in existing staff being deployed in different ways e.g. delivering income generating or joint working arrangements rather than a reduction in staff numbers

7. Consultation

- 7.1. Specific consultation on these proposals have not be conducted however reference was made to the Countryside Operational Transformation in the open public consultation called Serving Hampshire - Balancing the Budget which ran for six weeks in the summer 2017.
- 7.2. The key findings from the consultation feedback indicated that of all the options presented, generating additional income was the most preferred option. In addition two thirds of the respondents agreed that the County Council should raise existing charges or introduce new charges to help cover the costs of running some local services.
- 7.3. The proposals set out in this report have been developed in line with this key findings by seeking to maximise income generation opportunities and minimise the impact of service delivery reduction through smarter working, volunteer use and effective partnerships. In some cases where there might be a discernible change to service delivery on a specific site or collection of sites, appropriate consultation, including with local members, will be undertaken.

8. Recommendation(s)

It is recommended that the Executive Member for Culture, Recreation and Countryside:-

- 8.1. Approve the outline proposals for the future management of the countryside Estate in seeking an increase in income, operational efficiencies and alternative management options.

- 8.2. Agree to consider the relevant criteria for releasing sites from County Council management and/or ownership and those sites that meet the criteria at a future meeting.
- 8.3. Agree to consider a business case for introducing car park charging at specified sites at a future meeting.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	yes/no
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equalities Impact Assessment:

EIA completed EIA1162010 (currently with EIA co-ordinator)

[Link to EIA pages](#)

2. Impact on Crime and Disorder:

2.1. It is expected that these proposals will have a neutral impact on crime and disorder.

3. Climate Change:

3.1. It is expected that these proposals will have a net positive impact through sustainable management of the environment.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member Culture, Recreation and Countryside
Date:	7 December 2017
Title:	Basingstoke Canal – Future Direction
Report From:	Director of Culture, Communities and Business Services

Contact name: Jo Heath

Tel: 01962 847717

Email: Jo.heath@hants.gov.uk

1. Executive Summary

1.1. The purpose of this paper is to:-

- a) Update the Executive Member for Culture, Recreation and Countryside on the progress made to secure a sustainable long term management model for the Basingstoke Canal.
- b) Seek approval for the business objectives and long term direction for the management of the Basingstoke Canal.

2. Contextual information

2.1. The Basingstoke Canal is jointly owned by Hampshire County Council and Surrey County Council and managed on their behalf by the Basingstoke Canal Authority (BCA). The Canal is funded by both landowning authorities and a financial contribution is made to the running of the Canal by the six riparian District Councils. All of the staff are employed and hosted by Hampshire County Council and work out of a Surrey County Council facility at the Canal Centre, Mytchett.

2.2. The management and maintenance of the Canal is overseen by the Basingstoke Canal Joint Management Committee (JMC) who aim to balance the interests of all the users of the Canal and conservation of the natural environment. The committee membership consists of eight County Councillors (four from Surrey and four from Hampshire), as well as Borough and District Councillors and representatives from special interest groups.

- 2.3. The Canal is designated as a Site of Special Scientific Interest particularly as an important habitat for aquatic plants and dragonflies. This requires careful management which includes a limit to the number of boat movements that restricts the opportunities to develop the Canal.
- 2.4. Along the length of the Canal there are major engineering assets required to manage the water levels and enable navigation. In Hampshire there are long sections where the canal passes through populated areas on raised embankments. As a result the Basingstoke Canal is considered to be one of the highest risk assets owned by the County Council with the potential of significant flood damage in high value locations, if not managed appropriately.
- 2.5. Despite an equal allocation of capital funding of £2m from both landowning authorities over the past three years there is understood to be an arrears of maintenance estimated at £6.8m along the length of the Canal. The arrears in Hampshire just slightly less than the Surrey section at approximately £3m.
- 2.6. The Canal is widely used with over 1.5 million visitors per year including ; boaters, campers, anglers, walkers and cyclists who all contribute to the wider local economy by supporting businesses and enterprises located along the Canal.
- 2.7. In light of the current local government financial situation both County Councils are coming under increasing pressure to reduce their annual revenue contribution by 2019. It is recognised that the riparian District and Town Councils have their own pressures and may need to consider proportionally reducing their contribution.
- 2.8. A valuation exercise was undertaken that assessed the most cost effective and suitable options for the future level of navigability and long term management. The consultants, JBA, concluded that continuing the current level of management was the preferred option and recognised that it was likely that there would need to be continued public subsidy to sustain the efficient and safe operation of the Canal unless there is a significant increase in direct income.
- 2.9. Since this report Hampshire County Council and Surrey County Council have been jointly exploring the appropriate operating model that would provide the relevant competence and capacity to safely manage the operations of the Canal as well as successfully develop the Canal to realise its potential.

2.10. The purpose of this report is to provide an update on the progress made towards a sustainable future management solution for the Basingstoke Canal and make recommendations regarding the long term strategy and business objectives for the Canal.

3. Finance

- 3.1. The contributions to the BCA made by the riparian Borough and District authorities are calculated based on a historic formula derived from bank mileage and population within 5 miles. Despite the Memorandum of Agreement in place, supported by all contributing partners, two (Surrey Heath BC and Runnymede BC) do not meet their full contribution.
- 3.2. Over the past years the BCA has been gradually increasing the amount of income generated mainly by developing moorings and licensed activity. In 2016/17 the earned income was around £300,000 which is 36% of the turnover (£825,000) that year. This included £522,500 contributions made by the funding partners and a contribution to the reserves but excluded any capital contributions.
- 3.3. Unlike other Canals, the Basingstoke Canal has very limited adjoining land remaining following historic asset stripping. This is particularly the case for Hampshire. All other successfully run canal systems have a property portfolio to bolster revenue generated from “on water” boat traffic. On average these return 40%-60% of the total budgets for a canal system.
- 3.4. The capital arrears of maintenance are thought to be in the region of £6.8m, although this is not equally distributed between the authorities. Both landowning authorities have contributed £2m capital each towards the maintenance of the assets since 2013. Unfortunately exactly half of the allocation in Hampshire was required to redress a landslip at Dogmersfield that was not part of the planned maintenance programme. Prioritised capital works are ongoing and further investment is being sought from both landowning authorities to assist in addressing the arrears of maintenance and ensure the assets do not decline further leading to an increase in risk.
- 3.5. Hampshire County Council is considering making a reduction in the level of revenue funding it contributes to the Basingstoke Canal as part of the Countryside Service T19 savings target of £640,000. Surrey County Council is in a different position as it generates income from assets such as houseboats that are currently not returned to the BCA. Surrey are considering changing this policy in order to protect the revenue funding to the Canal.

- 3.6. It is recognised that the safe operation of the Canal is of paramount importance and that any funding reduction should not put this at risk.

4. Future Management Options

- 4.1. Following the research by JBA Consulting three delivery models have been identified by the landowning authorities namely:-

Option A - Both landowning authorities divest entirely of the Canal to an appropriate body who can continue to safeguard the future of the Canal with no further involvement from the County Councils; the only remaining viable organisation is Canal & River Trust. (Preferred long term solution)

Option B - There is targeted investment in the Canal and the landowning authorities continue to operate the Canal continuing with the current partnership or similar delivery model. (Only viable current option)

Option C - The landowners enter into a contract with a private sector partner to wholly or partly develop and run the Canal. (Discounted)

Option C – Private sector partner

- 4.2. This option has been discounted. Initial enquiries into establishing if there was any commercial interest were made through Knight Frank. This produced a response that they considered that the Canal as a whole was not an economic proposition and transfer to any other party would be the transfer of a liability, not a commercial asset. This mirrored the valuation assessment undertaken by Hampshire Property Services and consequently this option has been discounted.

Option A - Transfer Basingstoke Canal to Canal and Rivers Trust

- 4.3. The Canal and Rivers Trust (CRT) are considered to be the only organisation that has the required competency and capacity to manage the Basingstoke Canal. Established in 2012 the CRT is responsible for 2,000 miles of the canals and rivers system in England and Wales.
- 4.4. A full asset transfer to the CRT has been explored which has included a due diligence exercise and asset condition assessment. Whilst this option is currently unaffordable it remains an ambition for all three organisations with the CRT securing agreement in principle from their trustees for the transfer of the Basingstoke Canal, subject to agreed terms and contract.

4.5. Discussions are continuing with all parties keen to find a financial solution that will enable this transfer within a 3-5 year period. The ability to achieve this long term solution will require the BCA to:

- a) **Protect revenue funding.** The two landowning authorities currently contribute £153,000 each to the BCA and in addition jointly fund the Strategic Manager position. The other funding partners account for a total of £220,000. Both HCC and SCC are looking to reduce their revenue contribution from April 2019. Both authorities will try to keep this reduction to a minimum in order to protect the Canal and give other funding partners confidence. The key will not be not to compromise the future ambition to transfer a safe and sustainable canal.
- b) **Secure further investment in the core Canal assets.** HCC and SCC will be looking to secure further capital funding for the next 3 - 5 years. The current £4m capital funding secured in 2013/14 has been spent or allocated for priority maintenance. It is proposed that Hampshire County Council consider allocating capital funds over the next three years with the aim of reducing the arrears of maintenance. This is likely to have a positive effect on the financial settlement likely to be required for any transfer to the CRT.
- c) **Develop income generating activity.** The BCA has achieved an increase of income of 55% since 2012; all credit to the work of the team. A couple of further opportunities have been identified which will require modest investment namely the campsite and moorings outlined below.
- d) **Continue to increase volunteering activity.** The number of volunteers carrying out a range of tasks for the BCA as well as the Canal Society has increased by 142% over the past 5 years however there is still some potential to increase this further.

Option B - Targeted Investment

4.6. Within Option B, a number of individual business cases have been developed alongside some scenario modelling, ranging from retaining the status quo to reducing the service to investing in income generating opportunities. The tested scenarios are below:-

Status Quo – the Canal Management Team continues piecemeal improvements and pursues income opportunities, however, no major investment takes place and property income from Surrey's assets are not generally returned to the Canal under its 'corporate landlord' policy.

Do less – closure of all 'non-essential' elements of the Canal operation, this would enable a more fundamental change in governance. This option means only essential maintenance activities will continue; visitor centre and facilities would close (unless operated by an external group/volunteers etc.), BCA-run boat trips and events would cease for example.

Status Quo with added property income - retain the status quo with the exception of adding the property income from Surrey's assets to the Canal as a business unit.

Campsite redevelopment – the camp site is an existing use of the site, and can be made much more efficient with a limited development budget. This is a Surrey County Council asset.

Addition of new moorings – two sites have been identified for new moorings which could provide additional rental income. One of these is in Hampshire the other in Surrey.

Canal Visitor Centre redevelopment - the remainder of the investment takes place at the Canal Centre, including a new visitor centre and facilities, plus a small paid entry attraction. This is a Surrey County Council asset.

- 4.7. It should be noted that the options above are not mutually exclusive. A combination of investing in the right opportunities, changing the delivery method or reducing or stopping some non-essential activities, and transfer of the revenue streams to the Canal as a business unit is likely to underpin any financial sustainability the Canal can achieve.
- 4.8. These options have been assessed against criteria (Appendix 1) with Options 1 and 2 scoring poorly as the status quo is unsustainable and reducing the service is undeliverable. Options 4, 5 and 6 score relatively well on the Canal strategic objectives however Option 6 scores badly on deliverability due to the affordability of the investment and the timescales for financial return.
- 4.9. Therefore a combination of 3, 4 and 5 would be the preferred approach. This would also help the Basingstoke Canal Authority to work towards the longer term ambition of transferring to the Canal and Rivers Trust.

5. Future Direction

- 5.1. The following business objectives under pin the future direction of the management of the Basingstoke Canal

Objective	Success Criteria
Deliver a financially viable and sustainable Canal operation through increased income generation and/or streamlined operating model, enabling a reduction in funding from the County Councils and District Councils	<ul style="list-style-type: none"> • Canal is operating with reduced revenue support • A lean and effective operating model is in place • Income growth continues • Revenue support from the owning authorities is reduced by April 2019

Undertake ongoing maintenance and improvement to the Canal infrastructure, minimising the corporate risks	<ul style="list-style-type: none"> • Planned maintenance works are undertaken • Capital improvements are made to reduce the maintenance arrears • No significant breaches or failures are experienced
-----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

6. Consultation and Equalities

- 6.1. A report on the Future Management of the Basingstoke Canal was considered by the Basingstoke Canal Joint Management Committee on 29 September 2017.
- 6.2. The JMC approved the business objectives and long term direction for the management of the Basingstoke Canal which are mirrored in this report.

7. Recommendation(s)

The Executive Member for Culture, Recreation and Countryside

- 7.1. Supports the request for capital funding to undertake maintenance works on Hampshire owned Canal assets with the aim of reducing the maintenance arrears.
- 7.2. Supports the reduction in revenue funding if it can be achieved without compromising the safe operation of the Canal.
- 7.3. Approves the business objectives and long term direction for the management of the Basingstoke Canal that includes:
 - a) Targeted investment in income generating opportunities on a sound business case basis.
 - b) To continue to work with Surrey County Council and the Canal and Rivers Trust to reach an agreement for the transfer of ownership and liability of the Basingstoke Canal.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes/no
People in Hampshire live safe, healthy and independent lives:	yes/no
People in Hampshire enjoy a rich and diverse environment:	yes/no
People in Hampshire enjoy being part of strong, inclusive communities:	yes/no

Section 100 D - Local Government Act 1972 - background documents

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Document

Location

None

IMPACT ASSESSMENTS:

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- 1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:
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 - Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

- 1.3. The intention is to limit the impact on current provision and to invest to improve services that will benefit users and visitors to the Canal. This is dependent on securing ongoing revenue contribution and additional capital funding to ensure that the Canal can continue to operate safely and effectively

2. Impact on Crime and Disorder:

- 2.1. There are no Crime and Disorder implications for this strategy however the individual business cases will need to consider this in particular campsite development and moorings

3. Climate Change:

There are no climate change implications for this strategy. The management of the Canal habitat takes account of changes in climate as part of the operational conservation management.

Scores	Strategic Objectives			Deliverability		
	Effectively manage risk	Align to customer needs	Impact on revenue funding	Affordability	Political acceptability	Timescales
Description	<i>Will the option maintain and improve the level of risk management of the canal?</i>	<i>Does the option meet what the customer requires?</i>	<i>Is the option able to provide a significant financial contribution enabling revenue funding reductions by the partners?</i>	<i>How affordable is the option? Can the service afford to develop this option, or if corporate investment is required can the organisation afford to develop this option given competing priorities?</i>	<i>Is the option politically acceptable? Will it result in a risk to reputation or a positive enhancement of reputation?</i>	<i>How long will it take to deliver this option? This is important because it indicates how long the partners will have to wait to see a return on investment.</i>
0	There is evidence that this option will increase the level of risk at the canal	Does not meet customers needs	There is no evidence this option will reduce the revenue funding required	Scale of investment required makes the option unaffordable when assessed against the potential return	Would not be politically acceptable	>5 years for any benefits to be arise from the implementation of this option
1	There is limited evidence that this option will increase the level of risk at the canal	Partly meets customer needs	There is limited evidence this option will reduce the revenue funding required	Scale of investment required means the option is just unaffordable when assessed against the potential return	The development of this option would be difficult due to political acceptability	4-5 years
2	There is evidence that this option will maintain the current level of risk at the canal	Meets customer needs but unlikely to receive high satisfaction rates	There is evidence this option will reduce the level of revenue funding required by <£50k per year	Scale of investment required makes the option marginally affordable when assessed against the potential return	The development of this option would cause no political issues	3-4 years
3	There is limited evidence that this option will reduce the level of risk at the canal	Fully meets customer needs with good satisfaction rates	There is evidence this option will reduce the level of revenue funding required by <£100k per year	Scale of investment required makes the option affordable when assessed against the potential return	The development of this option would have positive political backing	2-3 years
4	There is evidence that this option will reduce the level of risk at the canal	Fully meets customer needs with high/excellent satisfaction rate	There is evidence this option will reduce the level of revenue funding required by >£100k per year	Scale of investment required makes the option highly affordable when assessed against the potential return	The development of this option would have full political acceptability	Within 1-2 years the organisation will realise the identified benefits

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	7 December 2017
Title:	Pay and Play Proposal at Calshot Activity Centre
Report From:	Director of Culture, Communities and Business

Contact name: John Tickle

Tel: 01962 846000

Email: John.Tickle@hants.gov.uk

1. Executive Summary

- 1.1. This report seeks approval for the inclusion of a suite of integrated pay and play adventure activities at Calshot Activity Centre at an estimated total cost of £320,000, funded from the cost of change budget.
- 1.2. This report seeks approval to include the project in the 2017/18 Policy and Resources Capital Programme.
- 1.3. This report seeks to obtain spend and procurement approval for contracting activity associated with the project.
- 1.4. The report provides a summary of the scope, financial impact, and options analysis underpinning the proposed project to help support and sustain the future operation of the centre.

2. Contextual information

- 2.1. Calshot is one of the largest residential outdoor adventure centres on the South Coast. Situated on a spit and surrounded by the Solent the centre offers a wide range of indoor and outdoor activities across all age ranges. The land is leased from the Crown Estate and the Council has a 125 year full repairing lease of which there are 92 years remaining. Many of the buildings on site are listed, the main hangar houses, climbing walls, ski slopes and velodrome. The two smaller hangars cater for water sports and team building areas. There are three residential blocks and associated dining room. New in 2018 will be the addition of ten camping pods, providing additional accommodation for up to 40 people.
- 2.2. The Hampshire Outdoor Centres have undertaken a detailed assessment of customer data, market conditions, and business opportunities. This assessment, along with an external consultancy report by Planning Solutions Consultancy (PSC), identified a gap for those customers who seek short adrenaline based experiences on an ad hoc basis. Reaching out to new market segments, new 'fun adventure' activities would have wider market appeal, whilst adding positively to current residential schools experiences.

2.3. PSC identified twenty potential pay and play income generating activities and these were used to carry out a detailed options appraisal to evaluate against strategic objectives and deliverability. Financial modelling and market research indicates that a range of different activities are likely to deliver higher return than one larger facility. The four options identified to take forwards are:

Auto belayed climbing	Fun, funky climbing challenges for all, different from traditional climbing in that safety is provided by an automatic belaying “machine”
Aerial trekking	Indoor, aerial trekking adventure, participants negotiate high ropes obstacles such as balance beams and aerial stepping stones, whilst attached to a continuous safety system.
Bouldering	Short climbing problems above safety matting, bouldering offers great freedom of movement, requires hardly any equipment and there is no need for others to hold a participants ropes.
Ringos	Inflatable tubes that participants sit in and ride down the dry ski slope.

(See Appendix E for schematic of location and sample images of options)

2.4. Also scoring highly, two other activities that were considered, but are not proposed to be implemented at this point in time.

Artificial caving	Moulded plastic tunnels complete with stalagmites and stalactites - bring out the inner explorer within and participants learn how to move around the caves with their twists, turns, dips, bumps and rocks.
Soft Play	An indoor area with play equipment made from soft materials, offering an affordable and safe environment where children can play, explore and make friends.

2.5. Construction of dedicated Ringo runs, was deemed to be cost prohibitive, however, incorporating the existing Ringo option into the overall pay and play offer would create a multiplying effect, greater than if offered in isolation.

2.6. Artificial caving, was often less popular with customers, with lower take up rates when compared to the other activities considered. Soft play looks attractive, but currently, there is not a suitably heated and appropriate sized room/area in close proximity to the café bar for the parents. A further feasibility study will need to be undertaken around this option and it may form part of the wider developments within the Sunderland Hangar.

2.7. A key factor in terms of market desirability of the pay and play activities is not being weather dependant, and locating these facilities inside the main Sunderland Hangar ensures participation all year round.

2.8. Key benefits of the project will include:

- Income derived from new market sector – walk in / pay and play
- Increased business from existing income streams i.e. birthday parties, delivered on a more cost effective model
- Marketing opportunity to re brand relaunch adventure activities / adrenalin sports at Calshot for residents and visitors to the local area and beyond
- Links in with climbing being included in the Tokyo 2020 Olympic games
- Improved customer experience – more accessible to “have a go” but also better meet the needs of existing clients i.e. recreational climbers
- Increased opportunity to “up sell”
- Unique Selling Point – Indoor facility, not weather dependent

3. Finance

Capital Expenditure

3.1. All expenditure would fall under capital expenditure. This project has an estimated spend of £320,000 all of which will be funded through the CCBS Cost of Change reserve:

Capital Expenditure	£'000
Equipment	320
Total	320

Financial Provision for Total Scheme	Buildings £'000
CCBS Cost of Change reserve	320
Total	320

Inflation

3.2. The Director of Culture Communities and Business Services will continue to apply downward pressure on costs, as far as practicable, to counter the rising prices currently being experienced in the construction industry due to inflation and the shortage of capacity and resources. The current estimate is subject to inflationary increases up to the time of financial close and concluding a fixed price. The latest assessment of the uplift required is £320,000 including fees.

Revenue Projections

- 3.3. The intention is to market to a new customer base in terms of pay and play clientele while developing the experiences on offer to residential school customers. The predicted income has been based solely on the pay and play market, however there is likely to be additional growth in the organised group market looking for a quick fun activity i.e. birthday parties or corporate events.
- 3.4. The revenue projection was based upon realistic targets taking into account seasonal fluctuations. It is unlikely there would be visitors on site outside core business hours, this gives a total of 6 one hour session slots per day, per facility at maximum capacity.
- 3.5. Predictions are based on being open weekends all year round and all week during school holidays. This is on the basis that although school groups may use the facilities, it will not bring in any additional income in itself, however it is likely to contribute to increasing customer retention.
- 3.6. There will be an increase in the annual inspection costs with this expansion of facilities. The table below illustrates the anticipated additional revenue expenditure and predicted income through the activities alone. Secondary spend is not included in the table below as this will have no direct impact on the income or expenditure of Calshot Activity Centre, rather for HC3S the catering operator.

	(a)	(b)	(c)	(a+b-c)
Revenue implications	Employees	Other	Income	Net income
	£000	£000	£000	£000
Additional expenditure and income	0	5	53	-48

- 3.7. A Discounted Cash Flow table is contained within appendix D and demonstrates the estimated pay back period of the initial capital outlay of £320,000. The table is based on a combination of four pay and play activities being available in the times detailed above.
- 3.8. Modelling of varying uptake of each activity, at different price points, has been undertaken and it is believed to provide a relatively conservative estimate of the volume of people purchasing the activity sessions. For example, it is likely that demand for the Auto Belay element is believed to be higher than for Bouldering, and this has been factored in. However, it is also believed that having a 'critical mass' of activities available will appeal to a wider market, thus driving additional footfall to the centre over and above that which could be expected if only one activity was available.
- 3.9. It is acknowledged that promotional activity will be required to raise awareness of the new provision and this will be covered within business as usual expenditure. The CCBS marketing team have been engaged in the options appraisal process and are supportive of the proposals.
- 3.10. The financial modelling also includes an element of secondary spend, through the Café which is run by HC3S, a business unit of CCBS. While this income

will not be received directly by Calshot Activity Centre, Calshot will receive a proportion of any surplus generated through the Café as part of the contractual arrangement with HC3S.

3.11. The discounted cash flow shows the marginal impact on income and expenditure of moving to a model where the 4 pay and play activities described above are offered. Two alternative options have also been considered and are shown for comparison.

- Option 1 shows the loss of income from not replacing the existing bouldering facility when it reaches the end of its useful life. It is estimated that approximately £25,000 is currently generated per year from this activity.
- Option 2 shows the estimated effect of simply replacing the existing bouldering facility with a like-for-like replacement. This would protect and slightly increase current income levels through group bookings and recreational climbing, but would not have the same impact as the proposed full pay and play offer.
- Option 3 shows the recommended expansion to 4 pay and play activities as outlined in this report.

	Up front investment	NPV 5 years	NPV 6 years	NPV 10 years	Payback period (years)	Marginal annual impact on revenue budget (Year 3 onwards)
1. Do Nothing (close bouldering)	14,400	(127,276)	(147,614)	(222,315)	N/A	(25,000)
2. Replace bouldering only	74,400	(59,970)	(57,079)	(46,463)	N/A	3,553
3. New attractions and replace bouldering	316,800	(65,980)	(16,054)	167,331	7	61,373

3.12. As illustrated above, Option 3 demonstrates a payback period within 7 years and an annual positive impact on the revenue budget of £61,373 per year from Year 3 onwards (£52,993 excluding secondary income).

- 3.13. It is not recommended that either of the other two options are taken forward on the basis that they neither deliver a financial return or meet the strategic objectives of the Centre.

4. Consultation and Equalities

- 4.1. The following individuals and groups have been consulted during the development of this project and feedback is summarised in Appendix C:

Senior Management Team at Calshot and across the Service
Senior Instructors and other staff members of the centre/Service
Executive Member for Culture, Recreation & Countryside
Local Councillor
PSC Consultancy Ltd
A range of ropes course and climbing wall manufacturers and operators

5. Recommendation(s)

That the Executive Member for Culture, Recreation and Countryside:

- 5.1. Approves the project proposals for the development of play and play activities at Calshot at an estimated total cost of £320,000.
- 5.2. Approves the inclusion of the project in the 2017/18 Policy and Resources Capital Programme.
- 5.3. Grants procurement and spend approval for contracting activity associated with the project.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

An EIA has been completed for this project and it is deemed that the proposal will have a positive impact in providing access to the centre and its facilities for many groups.

<http://www3.hants.gov.uk/rh-equalities.htm>

2. Impact on Crime and Disorder:

2.1. The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime and disorder in the County.

2.2. These facilities will provide families with an opportunity to participate in activities together, increasing the family bond and reducing the likelihood of antisocial behaviour.

2.3. There are longer term opportunities to engage with meaningful activities at Calshot having the interest with the initial short adrenalin experience

3. Climate Change:

3.1. The project will incorporate the following sustainability features:

Housed in an existing facility – no new build or loss of green space
Large proportion of materials can be recycled at end of life
Little / no energy consumption, beyond existing lighting during use

FEEDBACK FROM CONSULTEES:**OTHER FORMAL CONSULTEES:**

Member/ Councillor	Reason for Consultation	Date Consulted	Response:
Councillor Gibson	Executive member for Culture, Recreation and Countryside	17/10/17	Councillor Gibson is very supportive of the project, particularly in light of the Fawley Waterside development and associated increase in housing, local to Calshot.

Member/ Councillor	Reason for Consultation	Date Consulted	Response:
Councillor Alexis McEvoy	Local member for South Waterside	13/10/2017	Councillor McEvoy is also very supportive of the project.

Cash flow predictions

The tables below illustrate the discounted cash flow predictions of the 3 options considered.

1. Do Nothing (close bouldering)	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Investment	0										
Demolition	-12,000										
Contingency	-2,400										
Running costs											
Income		-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000
Secondary spend (net)											
Net position	-14,400	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000
Cumulative net position	-14,400	-39,400	-64,400	-89,400	-114,400	-139,400	-164,400	-189,400	-214,400	-239,400	-264,400
Discount factor	£1.00	£0.97	£0.93	£0.90	£0.87	£0.84	£0.81	£0.79	£0.76	£0.73	£0.71
Discounted cash flow	-£14,400	-£24,155	-£23,338	-£22,549	-£21,786	-£21,049	-£20,338	-£19,650	-£18,985	-£18,343	-£17,723
Cumulative discounted cash flow	-£14,400	-£38,555	-£61,892	-£84,441	-£106,227	-£127,276	-£147,614	-£167,264	-£186,249	-£204,592	-£222,315
Discount factor	3.50%										

2. Replace bouldering only	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Investment	-50,000										
Demolition	-12,000										
Contingency	-12,400										
Running costs		-500	-500	-500	-500	-500	-500	-500	-500	-500	-500
Income		2,131	2,632	3,007	3,007	3,007	3,007	3,007	3,007	3,007	3,007
Secondary spend (net)		742	916	1,046	1,046	1,046	1,046	1,046	1,046	1,046	1,046
Net position	-74,400	2,373	3,048	3,553	3,553	3,553	3,553	3,553	3,553	3,553	3,553
Cumulative net position	-74,400	-72,027	-68,980	-65,426	-61,873	-58,320	-54,767	-51,214	-47,661	-44,108	-40,555
Discount factor	£1.00	£0.97	£0.93	£0.90	£0.87	£0.84	£0.81	£0.79	£0.76	£0.73	£0.71
Discounted cash flow	-£74,400	£2,293	£2,845	£3,205	£3,096	£2,992	£2,890	£2,793	£2,698	£2,607	£2,519
Cumulative discounted cash flow	-£74,400	-£72,107	-£69,262	-£66,058	-£62,961	-£59,970	-£57,079	-£54,287	-£51,589	-£48,982	-£46,463
Discount factor	3.50%										

3. New attractions and replace bouldering	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Investment	-252,000										
Demolition	-12,000										
Contingency	-52,800										
Running costs		-4,700	-4,700	-4,700	-4,700	-4,700	-4,700	-4,700	-4,700	-4,700	-4,700
Income		37,562	46,384	52,993	52,993	52,993	52,993	52,993	52,993	52,993	52,993
Secondary spend (net)		9,271	11,448	13,079	13,079	13,079	13,079	13,079	13,079	13,079	13,079
Net position	-316,800	42,133	53,133	61,373	61,373	61,373	61,373	61,373	61,373	61,373	61,373
Cumulative net position	-316,800	-274,667	-221,534	-160,162	-98,789	-37,416	23,956	85,329	146,702	208,074	269,447
Discount factor	£1.00	£0.97	£0.93	£0.90	£0.87	£0.84	£0.81	£0.79	£0.76	£0.73	£0.71
Discounted cash flow	-£316,800	£40,708	£49,600	£55,355	£53,483	£51,674	£49,927	£48,238	£46,607	£45,031	£43,508
Cumulative discounted cash flow	-£316,800	-£276,092	-£226,492	-£171,137	-£117,654	-£65,980	-£16,054	£32,185	£78,792	£123,823	£167,331
Discount factor	3.50%										

Assumptions

Total days

For the purpose above, weekends, school holidays and bank holidays have been included. It is not anticipated the pay and play facilities will be open on non-holiday weekdays.

No additional income has been accounted for at this stage for increased group bookings such as birthday parties as these will simply serve to increase the uptake of the provision.

Increased recreational climbing

No additional income has been accounted for at this stage for increased recreational climbing as a result of modernised and improved facilities, and the re-branding and marketing associated with the development.

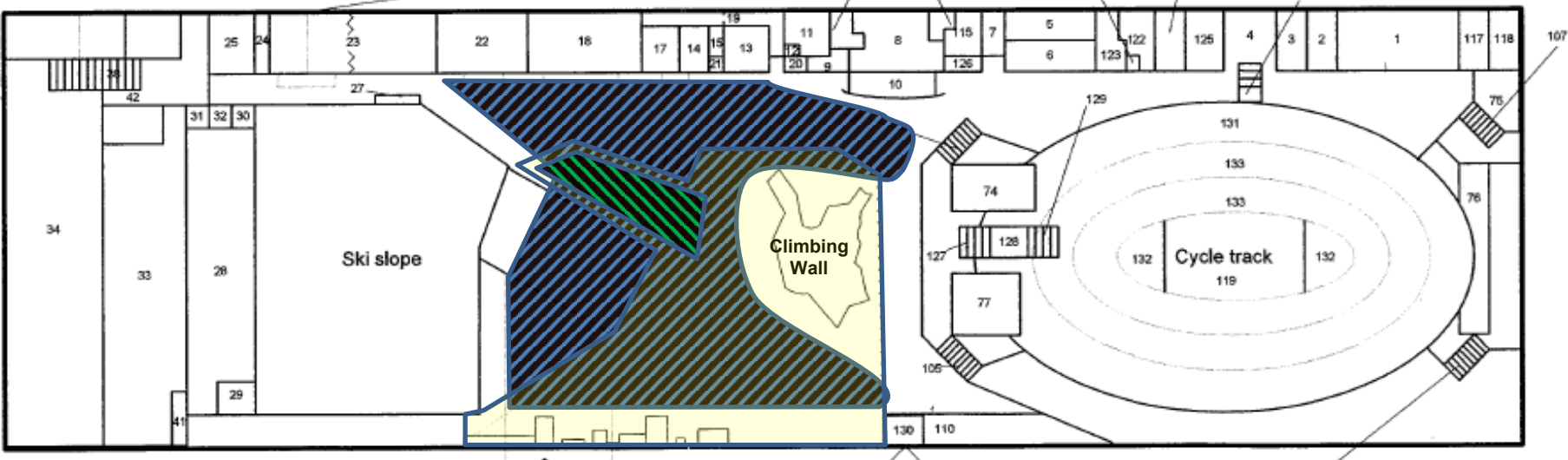
Increasing entry fees

The model does not take into account raising entrance fees over time e.g. in line with inflation. Prices will be evaluated on an annual basis and will factor in market conditions and local demand.

Staffing

Peak demand for pay and play is when the schools residential business is quieter, e.g. school summer holidays, thus much of the staffing will be picked up within this capacity. Seasonal fixed term posts could be used to deal with peak demand if required but again this would be evaluated based on levels of demand and income generated.

Calshot Activities Centre – Sunderland Hangar Schematic of proposed location



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Key

Existing climbing wall area

Existing bouldering wall

Potential area to be developed as pay

Sample Images of activities:

Auto Belayed climbing



Aerial Trekking



Bouldering



HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Decision Date:	7 December 2017
Title:	Membership of the Hampshire Countryside Access Forum
Report From:	Director of Culture, Communities and Business Services

Contact name: Jonathan Woods

Tell: 01962 667921

Email: Jonathan.woods@hants.gov.uk

1 Executive Summary

- 1.1 The purpose of this paper is to appoint members to the Local Access Forum for Hampshire (excluding the New Forest and South Downs), Portsmouth and Southampton for the period December 2017-20.
- 1.2 The County Council is required to establish a Local Access Forum in accordance with the Countryside and Rights of Way Act 2000, to advise on and promote improvements in access to the countryside. The national regulations require the Forum to be re-established every three years. This report proposes the membership for the next three year term of the Hampshire Countryside Access Forum, as the Local Access Forum for Hampshire (excluding the New Forest and South Downs), Portsmouth and Southampton.
- 1.3 In carrying out the recruitment and making recommendations for membership, officers followed the process adopted by the council in 2002 and the subsequent national regulations and guidance.

2 Contextual information

- 2.1 The Countryside and Rights of Way Act 2000 (the Act) requires highway authorities to appoint a Local Access Forum. The duty of the Forum under the Act is to advise the Council, and any other body which has functions relating to access over land in the area, on the improvement of public access to this land for the purposes of open-air recreation and the enjoyment of the area. In preparing this advice, the Local Access Forum must have regard to the needs of land management and the desirability of conserving the natural beauty of the area, including the flora, fauna and geological and physiographical features of the area. The recipients of advice from the Local Access Forum are required to have regard to this advice in carrying out their functions.

- 2.2 Locally, the duty to establish a Forum affects Hampshire County Council, Portsmouth City Council and Southampton City Council. Following wide consultation among stakeholders, support from Councillors in all three authorities and a decision by the Executive Member in 2002, one Forum was established to cover all three authorities, known as the 'Hampshire Countryside Access Forum'. This joint approach has been found to be effective, and was cited in national research on Local Access Forums (LAFs): "Where new (often unitary) authorities have combined with old more established authorities, as in Lancashire and Hampshire LAFs, a productive and stable relationship has been created."
- 2.3 Sub-groups were established in the New Forest and South Downs to provide advice on the potential National Park areas. Following the establishment of the New Forest National Park in April 2006, the National Park Authority and Hampshire County Council jointly appoint to the New Forest Access Forum which covers the wider New Forest area, incorporating the National Park and the New Forest District. As of April 2011, following the establishment of the South Downs National Park, the National Park Authority appoint to the South Downs Local Access Forum which covers the South Downs National Park area. The remit of the Hampshire Forum has subsequently been amended to exclude the New Forest and South Downs. (A map is shown at Appendix 1).

3 Work to date

- 3.1 Hampshire Countryside Access Forum complies with good practice and is acknowledged as one of the leading Forums in the South East, with officers and members frequently approached for advice and information. In particular the Forum is acknowledged for securing Heritage Lottery Funding for its successful Providing Access to Hampshire's Heritage project.
- 3.2 The Forum has assisted officers in forming many policies which have been formally adopted by the County Council, has responded to numerous national and local consultations and has developed its own projects. The Forum actively contributed to the development of the Hampshire Countryside Access Plan (the Rights of Way Improvement Plan for Hampshire, a requirement for all highway authorities under the CROW Act), which was first published in 2008 and updated in 2015. A sub-group comprising a balance of membership has also met regularly to advise Natural England on the delivery of the England Coast Path in Hampshire.
- 3.3 Current work includes advice and comment on a new approach to managing byways and the development of guidance to local planners and developers, with the aim of minimising adverse effects of development on public rights of way and generating opportunities to improve access to the countryside around new developments.

4 Finance

- 4.1 In accordance with national regulations, Forum members attending full meetings, sub-group meetings, site visits or training for the Forum are entitled to claim travel and subsistence expenses, and any expenses in arranging for

the care of their children or dependants. This has played no bearing on recommendations for membership.

5 Recruitment

- 5.1 Hampshire Countryside Access Forum was established in 2002 and re-recruited in 2005, 2008, 2011 and 2014, as required by national regulations. It currently comprises 18 members of the public (including 2 vacancies), Councillor Edward Heron on behalf of Hampshire County Council and a Portsmouth City Council representative.
- 5.2 Three of the current members have been recruited since December 2016 to fill gaps in user-group representation, two of which had opened as a result of resignations. Initially appointed for one year (regulations require that members be appointed for between 1 and 3 years), these representatives for off-road cycling, horse riding and disability have been active and balanced contributors to the work of the Forum. It is therefore recommended that their membership should be extended from March 2018 to December 2020 to bring them in line with the rest of the Forum
- 5.3 In recruiting to the Forum for its sixth term of three years, officers followed the process adopted by the Council in 2002, which conforms to the national regulations and the County Council Constitution and has the support of current Forum members. Applications were invited through articles in the local press and direct contact with relevant groups and individuals. A small group of officers, comprising a representative of all three councils, examined the applications and made recommendations for membership as contained in this report.
- 5.4 The regulations and the Act together require that:
 - Membership should be broadly balanced between different interests, principally those of land owners/managers and those of recreational users of the land; it is a non-political body. The requirement for balance is important to ensure that fair, workable and consistent advice is given on what can be sensitive issues.
 - Members must be representative of users of local rights of way and Access Land, and owners and occupiers whose land comes under either of these categories.
 - The Council may also appoint persons appearing to them to be representative of other interests which are especially relevant to the area, for example rural employment, conservation, or education.
 - The Forum should comprise 10-22 members, including representatives of the appointing authorities.

6 Proposed membership

- 6.1 The names of the proposed Forum members are set out below. Details of the spread of primary and secondary interests represented are provided in Appendix 2.

Proposed members with predominantly land-holding interests

1. Robin Edwards (*existing member*) – Land Management
2. Lyndsay Marshall (*existing member*) – Farming
3. Sandra Nichols (*new member*) – Land Management/Farming
4. Alan Taylor (*existing member*) – Land Management
5. Nigel Wolstenholme (*existing member*) – Land Management/Rural Business

Proposed members with predominantly user interests

6. Sue Coles (*existing member*) – Cycling (on-road)
7. Melanie Fortescue (*existing member*) – Motorised Vehicles
8. Anna Hammond (*new member*) – Disability and Dog walking
9. Gail Johnson (*existing member*) – Carriage Driving
10. Mark Ludlow (*existing member*) – Motor Vehicles
11. Alan Marlow (*existing member*) – Walking
12. Jim Morey (*existing member*) – Disability
13. Gill Plumbley (*existing member*) - Horse Riding
14. Andrew Whincup (*existing member*) – Cycling (off-road)

Proposed members with other interests of relevance to the Forum

15. Rachel Bryan (*existing member and current Chair*) – Volunteering
16. Jacqueline England (*new member*) – Tourism/Business and Education
17. Graham Flatt (*existing member*) – Access and Community Planning
18. Paul Knipe (*existing member*) – Conservation
19. Aileen Wood (*existing member*) – Youth

For information: Elected Member representation of the appointing authorities

20. Councillor Edward Heron (*existing member*) – Hampshire County Council
21. Councillor Alicia Denny (*existing member*) – Portsmouth City Council

There is currently no Elected Member representative for Southampton City Council.

- 6.2 Re-appointment of existing members for further terms is permitted, and indeed was found to provide valuable continuity and consistency in the national research referred to at paragraph 2.2. Officers are therefore keen to retain active Forum members who have reapplied; these comprise the majority of the proposed members.
- 6.3 Individuals have been chosen for their ability to represent their own interest, knowledge of wider countryside issues, ability to build consensus, and ability to disseminate information to their interest groups. A pragmatic approach and knowledge of more than one area of interest are particularly important; experience both in Hampshire and nationally has shown that this breadth of understanding assists in finding a reasonable consensus. The category that each proposed member is assigned to is therefore only a guide, as most have an understanding which reaches across these categories.

7 Recommendation

- 7.1 That the Executive Member for Culture and Recreation approve the proposed membership of the Hampshire Countryside Access Forum as described in this report (Paragraph 6.1).

CORPORATE OR LEGAL INFORMATION:**Links to the Strategy**

Hampshire maintains strong and sustainable economic growth and prosperity:	No
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	No

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Membership of the Hampshire Countryside Access Forum	Executive Member for Culture, Recreation and Countryside	04 December 2014
Membership of Hampshire Countryside Access Forum	Exec Member for Culture & Recreation	04 November 2011
Membership of Hampshire Countryside Access Forum	R&H Exec Member	11 September 2008
Proposed Appointments to Hampshire Countryside Access Forum	R&H Exec Member	15 September 2005
Membership of Hampshire Countryside Access Forum and proposals for countryside Access Plans	R&H Exec Member	23 September 2002
Establishing a Local Access Forum for Hampshire	R&H Exec Member	04 April 2002
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
Countryside and Rights of Way Act	2000	
Local Access Forums (England) Regulations	2007	
Guidance on Local Access Forums in England	2007	

Section 100 D - Local Government Act 1972 - background documents The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1 Equalities Impact Assessment:

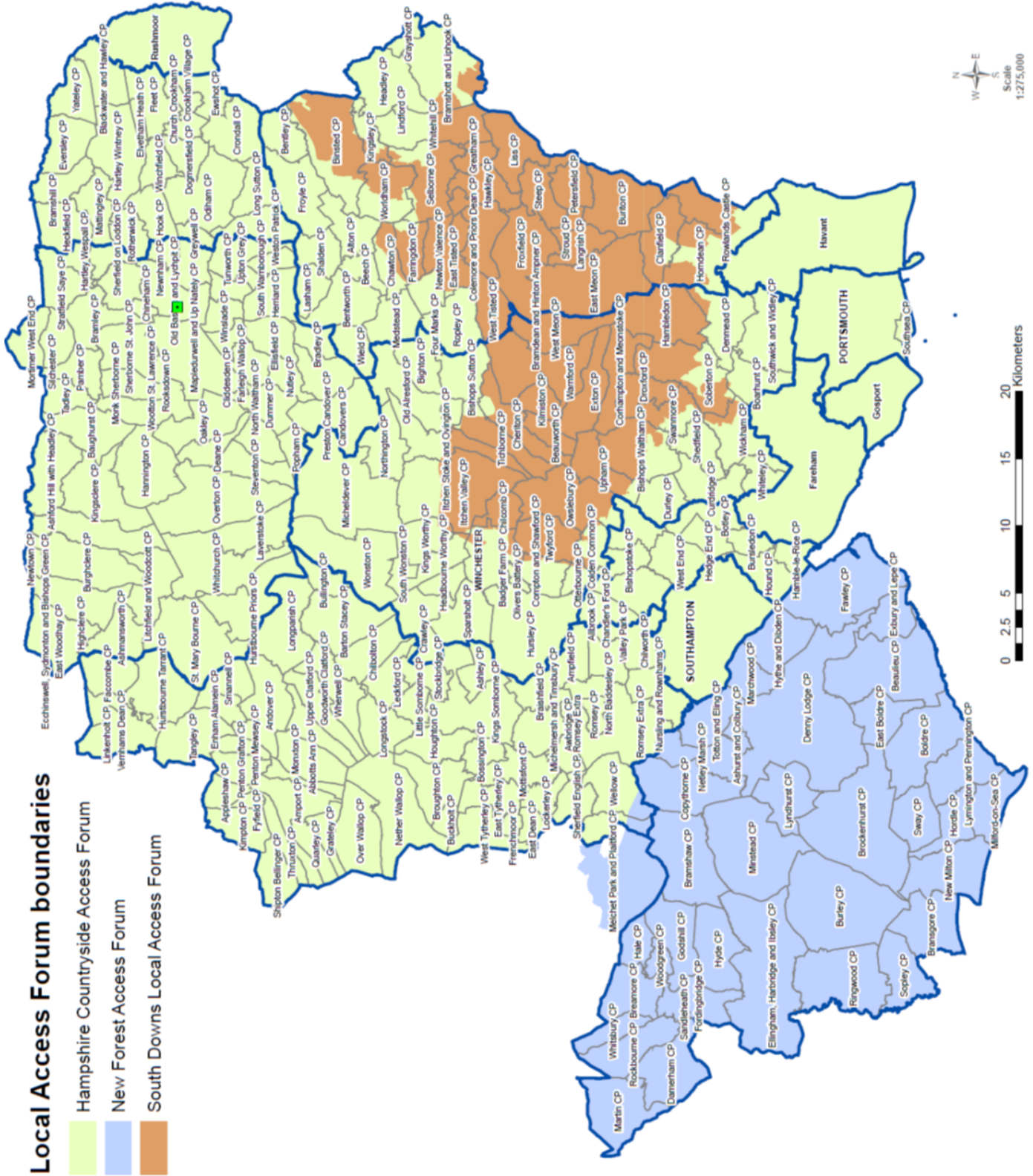
- 1.1 Membership opportunities with the Forum were advertised widely and applications were accepted from all. Forum meetings will be open for all members of the public to attend as observers.
- 1.2 As part of the appointment process applicants were referred to the Disability Discrimination Act 1995 and 2005 and the Equality Act 2010

2 Impact on Crime and Disorder:

- 2.1 No impact.

3 Climate Change

- 3.1 Not applicable



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**SPREAD OF INTERESTS WITHIN THE PROPOSED MEMBERSHIP OF THE HAMPSHIRE
COUNTRYSIDE ACCESS FORUM**
(2017-2020)

APPLICANT	MEMBER NOW?	WALK	DOGS	CYCLE (ROAD)	CYCLE (OFF-R)	HORSE	MOTOR	DISABILITY	WATER	TOURISM/ BUSINESS	CONSERVATN	EDUCATION	VOLUNTEERING	RURAL HERITAGE	LAND/FARMING	OTHER
Proposed members with predominantly land-holding interests																
1. Robin Edwards	Y															
2. Lindsay Marshall	Y															
3. Sandra Nichols*	N															
4. Alan Taylor	Y															Land mgmt. practice
5. Nigel Wolstenholme	Y															
Proposed members with predominantly user interests																
6. Sue Coles	Y															
7. Melanie Fortescue	Y															
8. Anna Hammond*	N															
9. Gail Johnson	Y															
10. Mark Ludlow	Y															
11. Alan Marlow	Y															Youth/young people
12. Jim Morey^	Y															
13. Gill Plumbly^	Y															
14. Andrew Whincup^	Y															
Proposed members with other interests of relevance to the Forum																
15. Jacqui England*	N															
16. Graham Flatt	Y															Access generally
17. Paul Knipe	Y															Youth/young people
18. Rachel Bryan (Moroney)	Y															
19. Aileen Wood	Y															Youth/young people
For information: representation of the appointing authorities																
Cllr Edward Heron																HCC
Cllr Alicia Denny																PCC

* New applicants

^ Appointed March 2017

Interests

